

MEDICAL CODING AND BILLING, CERTIFICATE OF PROFICIENCY (MC)

Full-Time Academic Plan

The College will award a certificate of proficiency to students who complete 30 credits of an approved career program. These credits will not normally include physical education, developmental, basic and/or continuing education courses and will usually consist of 24 credits in the career specialty and six credits in general education. At least 15 of the credits must be earned at Delaware County Community College. The student must have a cumulative GPA of 2.0 or higher.

| First Semester | | Hours |
|--------------------|--|-----------|
| AHM 104 | Body Structure and Function I | 3 |
| AHM 105 | Body Structure and Function II | 3 |
| AHM 233 | Medical Terminology | 3 |
| ENG 100 | English Composition I | 3 |
| Hours | | 12 |
| Second Semester | | Hours |
| AHM 102 | Introduction to Health Care | 3 |
| AHM 208 | Pathophysiology and Pharmacology | 4 |
| AHM 231 | Introduction to CPT Coding | 3 |
| CS 100 | Introduction to Information Technology | 3 |
| Hours | | 13 |
| Third Semester | | Hours |
| AHM 140 | Professional and Communication Issues in Health Care | 3 |
| AHM 202 | Fundamentals of Health Information Technology Science | 3 |
| AHM 232 | Advanced CPT Coding | 3 |
| AHM 239 | Introduction to ICD-10-CM Coding | 3 |
| Hours | | 12 |
| Fourth Semester | | Hours |
| AHA 207 | Ethical/Legal Aspects of Health Care Management | 3 |
| AHM 240 | Hospital Coding and Case Studies | 3 |
| AHM 241 | Revenue Cycle Management and Reimbursement Methodologies | 3 |
| Hours | | 9 |
| Fifth Semester | | Hours |
| AHM 242 | Virtual Professional Practice Experience Capstone Course | 3 |
| Hours | | 3 |
| Total Hours | | 49 |