

MEDICAL ASSISTANT, CERTIFICATE OF PROFICIENCY (CMED)

Full-Time Academic Plan

The College will award a certificate of proficiency to students who complete 30 credits of an approved career program. These credits will not normally include physical education, developmental, basic and/or continuing education courses and will usually consist of 24 credits in the career specialty and six credits in general education. At least 15 of the credits must be earned at Delaware County Community College. The student must have a cumulative GPA of 2.0 or higher.

First Semester		Hours
AHM 104	Body Structure and Function I	3
AHM 105	Body Structure and Function II	3
AHM 233	Medical Terminology	3
ENG 100	English Composition I	3
Hours		12
Second Semester		Hours
AHM 106	Medical Assistant Clinical I	4
AHM 140	Professional and Communication Issues in Health Care	3
AHM 208	Pathophysiology and Pharmacology	4
CS 100	Introduction to Information Technology	3
Hours		14
Third Semester		Hours
AHM 107	Medical Assistant Clinical II	4
AHM 130	Medical Coding Concepts for Allied Health	3
AHM 185	Medical Office Management	4
AHM 220	Applied Microbiology	1
Hours		12
Fourth Semester		Hours
AHM 199	Medical Assistant Externship	4
Hours		4
Total Hours		42

¹ BIO 150 and BIO 151 can be substituted for AHM 104 and AHM 105.

Notes:

Students wishing to complete the Medical Assistant Associate in Applied Science (MED) after completion of the Medical Assistant, Certificate of Proficiency (CMED), will need to complete the following six courses (18 credits):

Code	Title	Hours
AHA 207	Ethical/Legal Aspects of Health Care Management	3
AHM 102	Introduction to Health Care	3
COMM 100	Interpersonal Communication	3
or COMM 111	Public Speaking	
or BUS 130	Business Communication	
MAT 120	Modern College Mathematics	3
or MAT 121	Introduction to Probability and Statistics	
PSY 140	General Psychology	3
SOC 110	Introduction to Sociology	3
Total Hours		18