

GRADING SYSTEM

Letter grades are available on delaGATE at the end of each semester. Student achievement is measured by the student's grade point average (GPA). The GPA is an indication of the quality of the work a student has done at the College.

Grades will be maintained in perpetuity. Current and former students can request a record of their academic history by ordering an official transcript at www.dccc.edu/transcripts (<https://www.dccc.edu/academics/other-links/transcripts>).

Letter Grades Applied to GPA

The following letter grades are included in the computation of a student's grade point average (GPA).

Letter Grades	Meaning	Grade Points Per Semester
A	Excellent	4
B	Above Average	3
C	Average	2
D	Below Average	1
F	Failing	0
FA	Failing for lack of attendance	0

Letter Grades Not Computed in GPA

Letter grades that do not count in computation of a student's GPA:

Letter Grades	Meaning	Description
AU	Audit	The only grade given when a course is audited and carries no credit.
CR	Credit	Credit awarded for passing courses by assessment.
HP	High Pass	The student has completed the course requirements and has demonstrated excellence in meeting the course competencies.
IN	Incomplete	This grade is given when extenuating circumstances prevent the student from completing the coursework during the regular session. The incomplete work must be completed before the end of the next College session. Do not re-register for the class. "Incomplete" changes to "F" if not completed by the next semester.
IP	In Progress	Only students enrolled in individualized classes may receive the IP grade. Students receiving this grade have partially met course requirements in a satisfactory manner but must re-register and pay the tuition in order to complete the course. If the student does not register and successfully complete the course in the following semester, excluding summer sessions, the IP grade will change to an NP grade.

NP	No Pass	The student has not completed the course requirements and/or has not demonstrated proficiency in meeting course competencies.
NPA	No Pass	Lack of attendance.
NR	No Record	Grade not reported by instructor.
P	Pass	The student has completed the course requirements and has demonstrated proficiency in meeting the course competencies.
T	Transfer	The grade is given for a course that is transferred into the College.
W	Withdraw	The grade given to a student who is authorized to withdraw from a course during the authorized withdrawal period.

Grades in Developmental and Transitional Courses

Developmental and transitional courses will be awarded the following grades: HP, P, IP, NP, NPA, W, IN and CR. These grades do not count in the computation of a student's Grade Point Average (GPA).

Instructors of transitional and developmental courses will define in their course syllabi the grading criteria that constitute an HP, P, NP or NPA.

Grade Point Average (GPA) Calculating GPA

A student's grade point average (GPA) is calculated by dividing the total number of grade points earned by the total number of letter-graded units attempted:

To calculate the GPA:

1. Multiply the grade points earned in each course by the number of credit hours assigned to that course.
2. Total the grade points for all courses completed in the term.
3. Divide the sum of the grade points by the total number of graded or GPA credit hours.

The result is the grade point average.

Auditing a Course

Individuals eligible to enroll in a course for credit may, with the approval of the appropriate dean, enroll in that course as auditors. Auditors are assessed the same tuition and fees as credit students.

Auditing students are expected to attend all scheduled lecture and laboratory sessions but are not required to complete examinations or submit written assignments. The final grade recorded for an audited course will be "AU" (audit), and no academic credit will be awarded.

A *Petition to Audit* must be submitted no later than the end of the first week of the class.

Academic Bankruptcy

A returning student who has not attended Delaware County Community College for two consecutive years may request that "F" and/or "D" grades of courses taken prior to readmission be excluded from their grade point average. However, courses and grades will remain on their transcript.

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1. A student makes a request to the provost's office in writing for Academic Bankruptcy. This request must specify that the student does not expect any excluded grades to be used in any way toward fulfilling degree requirements.
2. This request will be considered only after the returning student has completed at least 24 credits of graded course work with a grade point average of 2.7 or above. The College, in return for this declaration of academic bankruptcy, will exclude grades and courses as requested.

Federal Title IV guidelines require that all grades (course) applicable to a student's major whenever taken be used in evaluating a student's satisfactory academic progress for financial aid.